



Notice to Commence Building and Subdivision Work

Application No.		
Property Description	Lot No.	DP No. Unit/Shop/Street No.
	Street Name: Suburb:	
Applicant's Details	Title: <input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Miss <input type="radio"/> Other	
	Family Name:	Given Name:
	Company/Organisation (if applicable):	
	Postal Address: Unit/ Street No.	Street Name:
	Suburb:	Postcode:
	Email Address:	Home Phone:
	Mobile:	Business Phone:
	Signature:	Date:
Description of Work Proposed	<input type="checkbox"/> Building <input type="checkbox"/> Subdivision	
	Description of the work:	
Date Work will Commence	Date:	
Details of the Consent(s)	Development Application No.	Date granted:
	Construction Certificate No. (if issued):	Date Issued:
	OR	
	Complying Development Certificate No:	Date issued:
Builder's Details	<input type="checkbox"/> Owner Builders Name:	Permit No:
	<input type="checkbox"/> Builders Name:	Licence No:
	Builders Address:	ABN:
	Suburb / Postcode:	Contact Phone:
Checklist	<input type="checkbox"/> I have met all the conditions of the development consent or the complying developments certificate required to be satisfied before I can begin work. <input type="checkbox"/> I have attached a copy of the required Owner Builder Permit (if applicable) <input type="checkbox"/> I have attached evidence that the licensed person is insured to carry out this type of work. <input type="checkbox"/> I have attached a copy of the required builder's Home Owner Warranty Insurance. <input type="checkbox"/> I have given at least two days notice of the commencement of works.	
Privacy Notification	This application will be kept in a register by Council in accordance with relevant legislation.	