

# Mobile Food Vendor Application Form

**About this form:** You may use this form to register your Mobile Food Vending Vehicle details and, if required apply for approval under Section 68 of the Local Government Act 1993 to operate a Mobile Food Vending Vehicle within the Hornsby Shire Local Government Area

<b>Application Type</b>	<input type="checkbox"/> New (Mobile Trading)		
	<input type="checkbox"/> New (Operating from Private Property)		
	<input type="checkbox"/> New (Event Trading only – Vehicle is garaged in the Hornsby Shire)		
<b>Applicant Details</b>	<input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Miss <input type="radio"/> Other		
	Family Name:		Given Name:
	Business/Company name		
	Trading name		
	ABN/ACN		
	Postal Address: Unit/ Street No.		Street Name:
	Suburb:		Postcode
	Email Address:		
	Business Phone:	Home Phone:	Mobile:
<b>Vehicle Details</b>	Vehicle make:		Vehicle model:
	Vehicle registration number:		Registration expiry date:
	Address where the vehicle is garaged:		
<b>Trading Details</b>	Food to be sold		
	Address of any additional food storage/preparation locations:		
	Are you registered with the NSW Food Authority? <input type="checkbox"/> No <input type="checkbox"/> Yes		
	Registration Number:		
	Places of trade		
Details of trade (including days and hours of operation)			
<b>Applicant declaration</b>	I declare that all the information I have provided is true and correct		
	Applicant Name (please print)		
	Applicant Signature		Date
<b>Privacy Notification</b>	This application will be kept in a register by Council and information contained within it, including personal information, will be available for viewing on council's website <a href="http://hornsby.nsw.gov.au">hornsby.nsw.gov.au</a> in accordance with relevant legislation		

<p><b>Checklist</b></p>	<p>Please tick applicable boxes below to confirm that you have provided copies of the required documents. Please lodge copies with the completed application form.</p> <p><b>New Application Checklist</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> RMS Vehicle Registration</li> <li><input type="checkbox"/> Certificate of Currency of Third Party Property Damage Insurance – Value \$20,000,000</li> <li><input type="checkbox"/> Certificate of Currency for Public and Product Liability Insurance – Value \$20,000,000</li> <li><input type="checkbox"/> Vehicle build and layout plans</li> <li><input type="checkbox"/> Food Safety Supervisor Certificate (if applicable)</li> <li><input type="checkbox"/> Sample menu or list of foods being sold</li> <li><input type="checkbox"/> Credit card authorisation form/Cheque</li> </ul> <p><b>If you intend to operate a mobile food vending vehicle from private property you must comply with <i>State Environmental Planning Policy (Exempt and Complying Development) 2008</i> and provide the additional document listed below.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Owner's consent to operate from private property</li> </ul> <p><b>Renewal Application Checklist</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> RMS Vehicle Registration</li> <li><input type="checkbox"/> Certificate of Currency of Third Party Property Damage Insurance – Value \$20,000,000</li> <li><input type="checkbox"/> Certificate of Currency for Public and Product Liability Insurance – Value \$20,000,000</li> <li><input type="checkbox"/> Vehicle build and layout plans (If any changes)</li> <li><input type="checkbox"/> Credit card authorisation form/Cheque</li> </ul> <p><b>General</b></p> <p>If you have enquiries regarding vending in a Council park or reserve we recommend you speak to Council's parks team on 9847 6058 before submitting your application.</p> <p>If you have enquiries regarding trading in a specific location, it is recommended you speak to Council's road safety team on 9847 6616 before submitting your application.</p> <p><b>Note: Failure to supply the required documents will result in your application being returned/refused.</b></p>
<p><b>Fees</b></p>	<p>As per Councils Fees and Charges – Please contact Council on 9847 6014 for Fee advice.</p>